

Education Accountability System (EAS) via Tk20

Guide to Early Childhood Education Early Field Experience Assessment (Baby CPPA) for Teacher Candidates

Step 1: Visit EAS site at:
["http://umbc.tk20.com"](http://umbc.tk20.com)

Step 2: Enter your EAS
 via Tk20 username and
 password and click "Login"

Step 3: Click on the
 "Artifacts" tab

Step 4: Click on the
 "Create" link to create an
 artifact

	Title	Type	Date Created
	Artifact for John Smith's paper	File	10/17/20
	Differentiated Lesson Plan	File	07/18/20
	EDUC411 Webquest	File	11/15/20
	Field Experience Survey and Reflection - Spring 09	Field Experience Survey and Reflection - Spring 09	05/08/20
	Praxis Reflection	File	12/09/20
	Pre-Internship Dispositions Self Assessment (Caring, Thoughtful, Responsive) - Spring 2009	Pre-Internship Dispositions Self Assessment (Caring, Thoughtful, Responsive) - Spring 2009	05/08/20
	Sample	File	04/20/20
	Sarena Disposition Plan	Disposition Plan	05/08/20

Step 5: Select "..... Early Childhood Teacher Candidate Early Field Experience Assessment" from the drop down menu

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Home Courses Artifacts Portfolios Field Experience Help | Logout

Artifacts

- Artifacts
 - Browse
 - Create
 - Artifact Wizard
 - Edit Folders
- Application Forms

Select Artifact

Select Artifact Type

Please Select

Please Select

100-Day Tracking Sheet

Disposition Plan

Essay

Fall 09 Secondary English Teacher Candidate CPPA Formative 1

Field Class Composition

Field Experience Survey and Reflection - Spring 2010

Field Experience form

File

Lesson Plan

Phase TWO Dispositions Self Assessment (Caring, Thoughtful, Responsive) - Spring 2010

Pre-Internship/Phase One Disposition Self Assessment (Caring, Thoughtful, Responsive) - Spring 2010

Professional Development Plan

Spring 2010 Early Childhood Teacher Candidate CPPA Formative 1

Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment

Spring 2010 Elementary Teacher Candidate CPPA Formative 1

Spring 2010 Elementary Teacher Candidate CPPA Formative 2

Spring 2010 Elementary Teacher Candidate CPPA Summative

Spring 2010 Secondary Dance Teacher Candidate CPPA Formative 2

Spring 2010 Secondary Dance Teacher Candidate CPPA Summative

Spring 2010 Secondary English Teacher Candidate CPPA Formative 2

Spring 2010 Secondary English Teacher Candidate CPPA Summative

Spring 2010 Secondary Foreign Language Teacher Candidate CPPA Formative 2

Spring 2010 Secondary Foreign Language Teacher Candidate CPPA Summative

Spring 2010 Secondary Math Teacher Candidate CPPA Formative 2

Spring 2010 Secondary Math Teacher Candidate CPPA Summative

Spring 2010 Secondary Music Teacher Candidate CPPA Formative 2

Spring 2010 Secondary Music Teacher Candidate CPPA Summative

Spring 2010 Secondary Science Teacher Candidate CPPA Formative 2

Spring 2010 Secondary Science Teacher Candidate CPPA Summative

Step 6: Enter "Early Childhood Teacher Candidate Early Field Experience Assessment"

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Artifacts

- Artifacts
 - Browse
 - Create
 - Artifact Wizard
 - Edit Folders
- Application Forms

Create Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment

Artifact Documents

Basic Information

Title*

Description

Institutional Standards

Directions: Please rate the candidate's competencies in each area using the scale of 1-4. Please provide feedback and recommendations for the teacher candidate in the text box provided. Please note that proficient is the target rating, and the rating of exemplary is the exception.

If not applicable, please leave the field blank.

Criterion	Performance Rating				Score
	Limited	Developing	Proficient	Exemplary	
Institutional Standards	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	
1. Professional Dispositions (NAEYC 5)	Demonstrates beginning understanding, exhibits minimal evidence of attainment in concepts and practice.	Demonstrates some understanding, exhibits some evidence of attainment in concepts and practice.	Demonstrates an understanding, exhibits evidence of attainment in concepts and practice.	Demonstrates an in-depth and perceptive understanding, exhibits excellent evidence of attainment in concepts and practice.	
<ul style="list-style-type: none"> Attends consistently Is punctual Dresses appropriately Uses standard oral and written English Demonstrates caring, thoughtful, and 					

Step 7: On the assessment form, provide performance rating for each of the criterion

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https://umbc.tk20.com/campustoolshighered/k12_artifacts_newartifact_body.do

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CampusTools HigherEd

community that affect instruction

- Utilizes strategies that consider community resources
- Utilizes strategies that consider community characteristics
- Collaborates with families

Total Score:

Institutional Standards
Feedback and recommendations for the teacher candidate:

Rich formatting >>

Overall Rating
The mean score derived from the total score above is used for the overall rating. To calculate your mean score take your total score and divide by 8.

Please note that N/A is NOT a zero and should NOT be included in the calculation for mean score. For example, if you have one (1) N/A out of eight (8) questions. Your mean score should be the total score divided by seven (7). For assistance, please contact 4104558023 or education@umbc.edu.

Overall Rating

Limited (0.00-1.99) Developing (2.00-2.99) Proficient (3.00-3.49) Exemplary (3.50-4.00)

Save Cancel

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Current Date and Time: 04/27/2010 12:34:31 PM

Done

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Step 8: Provide the overall rating based on the given guidelines and click on "Save" to save the assessment form

You are now going to attach the completed assessment form (stored as artifact) to the assessment binder

Step 9: Click on the "Field Experience" tab on the top and then click on the "Early Childhood Education Early Field Experience Assessment" binder

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https://umbc.tk20.com/campustoolshighered/k12_placement_fieldexperiencebrowse_menu.do

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Field Experiences

Field Experience
Edit Folders
Inbox

Field Experiences

Move to Folder:

Name	Start Date	Due Date	Status	Sent By	Placement
Early Childhood Education Early Field Experience Assessment - Spring 2010	04/27/2010 12:46 PM	05/13/2010 11:55 PM	Open For Editing	MOOLNGOEN, SURATTANA	Supervisor: Surattana Moolngoan

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Current Date and Time: 04/27/2010 01:01:27 PM

Done

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Step 10: Click on the "Early Field Experience Assessment" tab

Step 11: Click on "Click here to Attach"

The screenshot shows the 'Education Accountability System' interface. The 'Field Experience' tab is selected, and the 'Early Field Experience Assessment' sub-tab is active. A table lists assessment entries, with the first entry 'Spring 2010 Unattached' having a 'Click here to Attach' link in its 'Title' column. The interface includes a navigation menu on the left and a top bar with 'Home', 'Courses', 'Artifacts', 'Portfolios', and 'Field Experience' tabs.

Type	Status	Title	Reflection	Standards
Spring 2010	Unattached	Click here to Attach		Click here to Attach
Early Childhood Teacher Candidate				
Early Field Experience Assessment				

Attach Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment

Select Artifact

☐ Create a new Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment

OR

Please select an existing artifact from the list below.

Search by Title

Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment Artifact

	Title	Type	Last Update
<input checked="" type="radio"/>	Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment	Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment	2010-04-27

Step 12: The assessment form you completed in Steps 6-8 will appear here. Select the form and Click on "Continue" to attach it to the binder

Attach Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment

Your artifact has been attached

Ok

Step 13: Click on "Ok"

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https://umbc.tk20.com/campustoolshighered/k12_courses_coursebinders_attachedartifactpopup_body.do

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Education Accountability System

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Home Courses Artifacts Portfolios Field Experience Help | Logout

Field Experience

- Field Experience
 - Edit Folders
 - Inbox

Edit Early Childhood Education Early Field Experience Assessment - Spring 2010

Early Childhood Education Early Field Experience Assessment - Spring 2010	Early Field Experience Assessment	Assessment	Standards	Extensions	Feedback
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Early Field Experience Assessment				
Type	Status	Title	Reflection	Standards
Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment	Attached	Spring 2010 Early Childhood Teacher Candidate Early Field Experience Assessment		Click here to Attach

Complete Save Cancel

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Step 14: Click on "Save" to save the assessment
OR
Click on "Complete" to submit the assessment

Note: If you "Save" the binder and not Submit yet, then you can go back to "Artifacts" tab and make changes on the form you have completed before.

Note: In case you accidentally click "Complete" you can recall the assessment binder.

Select the check box against the binder you want to recall and then click on "Recall" button to recall the binder. However, if your supervisor already submitted his/her assessment form then you CAN NOT recall it back.

The screenshot shows the 'Education Accountability System' interface. The top navigation bar includes 'Home', 'Courses', 'Artifacts', 'Portfolios', and 'Field Experience'. The 'Field Experience' section is active, displaying a table of field experiences. A callout box points to the 'recall' button and a checkbox in the table.

Field Experiences

	Name	Start Date	Due Date	Status	Sent By	Placement
<input checked="" type="checkbox"/>	Early Childhood Education Early Field Experience Assessment - Spring 2010	04/27/2010 12:46 PM	05/13/2010 11:55 PM	Complete	MOOLNGOEN, SURATTANA	Supervisor: Surattana Moolingoen

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Current Date and Time: 04/27/2010 01:27:57 PM