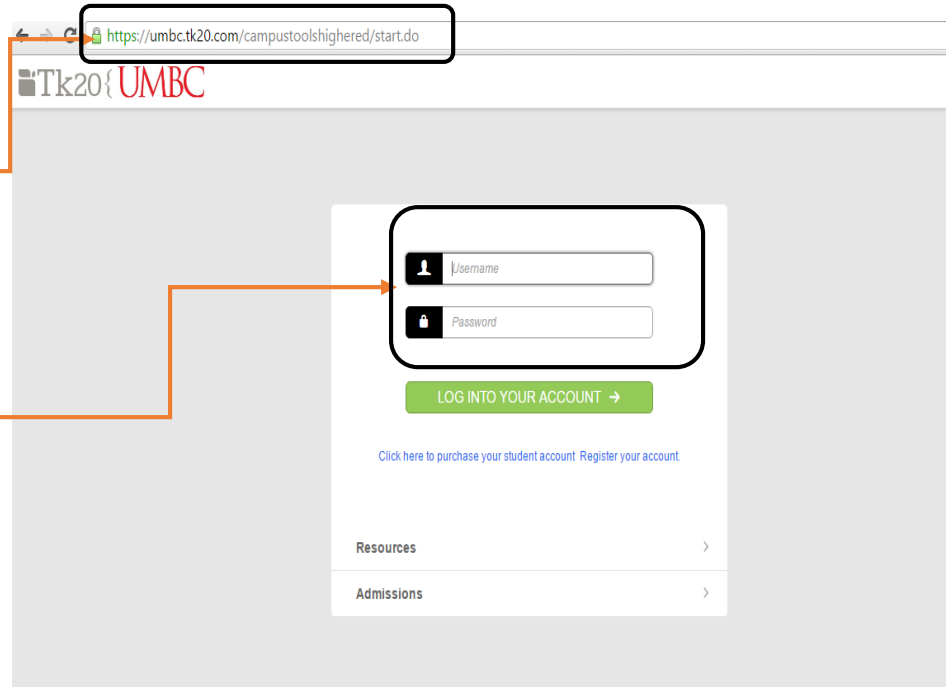


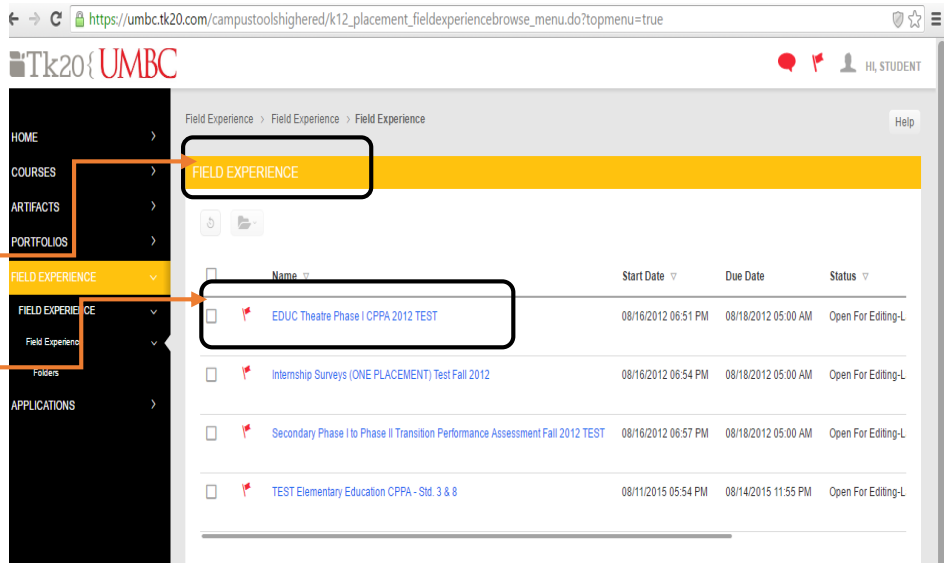
Guide to Finding CPPAs submitted by Mentors and Supervisors

Step 1: Visit EAS site at "<http://umbc.tk20.com>"

Step 2: Enter your EAS via Tk20 username and password and click "Login"



Step 3: Click on the "Field Experience" tab on the top and then click on the field experience binder. Click on the "Field Experience" tab on the top and then click on Field Experience binder



Step 4: Click on the "Assessment" tab

The screenshot shows the UMBC web interface. The left sidebar has a menu with 'FIELD EXPERIENCE' highlighted. The main content area shows the 'EDUC THEATRE PHASE I CPPA 2012 TEST' page. The 'Assessment' tab is selected and highlighted with a black box. Below the tabs, the 'Field Experience Name' is 'EDUC Theatre Phase I CPPA 2012 TEST'. The 'Description' section includes 'PHASE ONE', 'University Supervisor', 'Formative 1 - Phase I Week 8 (Oct 10 - Oct 14)', 'Formative 2 - Phase I Week 17 (Dec 12 - Dec 16)', 'Mentor Teacher', 'Formative 1 - End of Phase I', 'Teacher Candidate', and 'Formative 1 - End of Phase I'. The 'Start Date' is '08/16/2012 06:51 PM' and the 'Due Date' is '08/18/2012 05:00 AM'. At the bottom right, there are 'Submit', 'Save', and 'Close' buttons.

Step 5: Click on the CCPA you want to see

The screenshot shows the UMBC web interface. The left sidebar has a menu with 'FIELD EXPERIENCE' highlighted. The main content area shows the 'EDUC THEATRE PHASE I CPPA 2012 TEST' page. The 'Assessment' tab is selected and highlighted with a black box. Below the tabs, there is a table titled 'Field Experience Forms' with columns for 'Field Experience Forms', 'Role', and 'Committee Member'. The table contains three rows of data. The first row is highlighted with a black box. At the bottom right, there are 'Submit', 'Save', and 'Close' buttons.

Field Experience Forms	Role	Committee Member
Fall 2011 Secondary Theatre Education Mentor CPPA Formative 1	Cooperating Teacher	13, Mentor
Fall 2011 Secondary Theatre Education Univ Supervisor CPPA Formative 1	Supervisor	13, Supervisor
Fall 2011 Secondary Theatre Education Univ Supervisor CPPA Formative 2		

← → https://umbc.tk20.com/campustoolshighered/k12_portfolios_courseportfolio_assessmentforms_body.do?action=showformteacher&-43fe57406d8c9e2a1:

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FIELD EXPERIENCE

FIELD EXPERIENCE

Field Experience

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Committee Member

Director

Supervisor

Save Close

EDUC Theatre Phase I CPPA 2012 TEST

INSTITUTIONAL STANDARDS

Directions: Please rate the candidate's competencies in each area using the scale of 1-4. Please provide feedback and recommendations for the teacher candidate in the text box below. Please note that proficient is the target rating, and the rating of exemplary is the exception. If not applicable, please select NA.

	Limited	Developing	Proficient	Exemplary	Score
Institutional Standards	<input type="radio"/> 1	<input type="radio"/> 2	<input type="radio"/> 3	<input type="radio"/> 4	Score
1. Professional Dispositions <ul style="list-style-type: none"> • Attends consistently • Is punctual • Dresses appropriately • Uses standard oral and written English • Demonstrates caring, thoughtful, and responsive behaviors <input type="checkbox"/> NA	Demonstrates beginning understanding; exhibits minimal evidence of attainment in concepts and practice.	Demonstrates some understanding; exhibits some evidence of attainment in concepts and practice.	Demonstrates an understanding; exhibits evidence of attainment in concepts and practice.	Demonstrates an in-depth and perceptive understanding; exhibits excellent evidence of attainment in concepts and practice.	Score
2. Planning <ul style="list-style-type: none"> • Formulates objectives that are stated behaviorally • Sequences the objectives in a logical manner • Creates varied learning activities that develop the objectives • Uses technology to enhance lesson development • Provides a homework activity to reinforce learning • Considers differentiation of instruction <input type="checkbox"/> NA	Demonstrates beginning understanding; exhibits minimal evidence of attainment in concepts and practice.	Demonstrates some understanding; exhibits some evidence of attainment in concepts and practice.	Demonstrates an understanding; exhibits evidence of attainment in concepts and practice.	Demonstrates an in-depth and perceptive understanding; exhibits excellent evidence of attainment in concepts and practice.	Score
3. Instruction <ul style="list-style-type: none"> • Provides situations that gain student attention • Develops purpose of learning task • Uses students' past experiences and knowledge • Employs varied instructional activities and assessments • Encourages questions and comments <input type="checkbox"/> NA	Demonstrates beginning understanding; exhibits	Demonstrates some understanding; exhibits some	Demonstrates an understanding; exhibits	Demonstrates an in-depth and perceptive understanding;	Score

Step 6: A new window will open showing grades and ratings.