



Internship Welcome and Orientation

Fall 2020-Spring 2021



Welcome!

Welcome to the Internship Orientation Module. This module will help walk you through our handbooks and other documents to prepare you for our **Virtual Orientation August 13, 2020 from 9:00-11:00**. Anyone is welcome to attend but the orientation is geared toward interns. Interns and or other interested faculty please **register [here](#) by August 11, 2020**.

Objectives:

Participants will be able to...

- Explain expectations and structure of internship.
- Use the handbook to answer questions about the internship.
- Identify the professional standards on which interns will be assessed.
- Set goals and use available resources to create a successful internship experience.
- Identify any questions they need answered during the synchronous session.

Activities--approx. 1-2 hours including readings and activities

- Engage--10 minutes
- Explore--20 minutes
- Explain--20 minutes
- Intern Goal Setting OR Mentor/Supervisor/Stakeholder Brainstorm--45 minutes
- Reflection--10 minutes

- Survey--5 minutes

Engage

Let's take a minute to get to know each other.

- Go to this Orientation Welcome VoiceThread and introduce yourself.
 - [Elementary and Early Childhood](#)
 - [Secondary and Fine/Performing Arts](#)
 - [TESOL](#)

VoiceThread Instructions

- Hit the play button to hear the audio for each slide and click on the avatars in the toolbar on the left to hear comments from your colleagues.
- Introduce yourself on the indicated slide and make one comment or reply on the last slide.
 - To make a comment, you will need to sign in. There are instructions on the third slide. You will need to click the "sign in" button, select your institution and sign in with your UMBC or BCPS email.
 - If your district does not support VoiceThread and you do not have a UMBC account, you can register for a personal account to participate, or just explore the VoiceThread without signing in and participating.
 - Please note, you may have to come here and re-click the above link after signing in.
- Pro-tip: You can listen to voicethread at higher speed by clicking the 2X button in the bottom left. This is a great timesaver when grading or learning from peers via VoiceThread.

Explore

Pick at least two articles from this list to read. Make a list of at least 10 tips you want to remember as you go into this school year--save these because you will need them at the end.

- [30 Best Tips for Student Teachers](#)
- [What Advice Would You Give a Student Teacher?](#)
- [Classroom Management Tips for Student Teachers](#)
- [8 Proactive Classroom Management Tips for New Teachers](#)
- [Classroom Management in an Online Environment](#)
- [Fostering Strong Online Relationships](#)
- [5 tips to Building Relationships in a Virtual Classroom](#)
- [Practicing Self-care During Coronavirus: 5 Tips for Teachers](#)
- [Why It's So Hard for Teachers to Take Care of Themselves, and 4 ways to start](#)
- [Addressing Shortages of Educators in an Uncertain COVID-19 Landscape: Viewing Teacher Candidates as Assets](#)
- [How to Build Strong Online Relationships if You're Starting the Year Online](#)
- [9 Ways Online Teaching Should Be Different than Teaching Face to Face](#)

Explain

In this section you will watch videos talking you through sections of the General Handbook and a brief overview of the Student Teaching Assessment Record (STAR), one of the instruments used to assess interns over their yearlong internship.

1. Download...
 - a. [UMBC Internship Handbook](#) and [FAQ](#)
 - b. [STAR overview](#)
2. “Make a copy” in Google Docs of each of the following if you have not already done so...
 - a. [Phase 1 Internship Interaction Plan](#) (Phase 1 Interns Only)
 - b. [Internship Activity Log](#)--feel free to add any hours you logged this summer doing online platform training (merge this with whatever log you have been keeping)
3. Watch these videos for an overview of the Handbook and STAR Assessment.
 - a. [Handbook Overview](#)
 - b. [STAR Overview](#)
 - c. PowerPoints without Narration
 - i. [Handbook Overview](#)
 - ii. [STAR Overview](#)

Handbook and FAQ Exploration

This section will help you explore the handbook and FAQ to answer common questions.

- Take this [Scavenger Hunt Quiz](#) to find answers to many common questions found in the Handbook and FAQ.

Interns: STAR and Dispositions Goal Setting

This section is for INTERNS to reflect on the STAR assessment and Disposition Survey and share your reflections and goals with your supervisor and mentor.

1. Go to [this document](#).
2. Make a copy of the document under “File.”
3. Follow the instructions to explore the Disposition Survey and STAR Assessment, reflect on your strengths and weaknesses, and set goals for the coming year.
4. Use the “share” button to share this document with your supervisor and mentor. You should discuss this document during your first virtual visit with your supervisor.

Mentors, Supervisors, PDS Stakeholders: Collaborative Brainstorm

We know that this school year will bring unique challenges, and UMBC is committed to working with schools and partnerships to create pathways to successful internships. In this section, we are asking mentors, supervisors, UMBC faculty/staff to reflect on our current tools and how they can be used to create a successful internship experience for all stakeholders during SY20-21.

1. Go to this [Collaborative Brainstorm](#).
2. Explore the assessments and resources provided and add your ideas to the document.

Reflection

Let's share what we have learned and what we still need to know!

Go to [this Jamboard](#) and add a sticky note to at least 2 slides to respond to at least 2 of the following questions.

1. What are you looking forward to most during the internship?
2. Based on your experience with virtual learning environments over the past few months, what is something that you have learned about what works OR something you want to try in the coming year?
3. What questions do you still have that you would like us to address during the synchronous orientation
4. Based on your experience with virtual learning environments over the past few months, what is something that you like OR something you want to try in the coming year?
5. What tips or advice did you learn in this module that you think we should all keep in mind as we go into this year?
6. Any final words of wisdom, advice, or encouragement?

Feedback Survey

Thank you! Please complete this [brief feedback survey](#) by August 12, 2020--this will also serve as a record of your participation.