

# Education Accountability System (EAS) via Tk20 Guide to Completing Internship Survey for Teacher Candidates

There are three sections on the survey:

1. SURVEY OF THE UMBC TEACHER EDUCATION PROGRAM
2. TEACHER CANDIDATE FEEDBACK ON UMBC SUPERVISOR
3. TEACHER CANDIDATE FEEDBACK ON MENTOR TEACHER

The image shows a screenshot of a web browser displaying the Tk20 UMBC login page. The browser's address bar shows the URL <https://umbc.tk20.com/campustoolshighered/start.do>. The page features the Tk20 UMBC logo at the top left. The main content area contains a login form with two input fields: 'Username' and 'Password'. Below these fields is a green button labeled 'LOG INTO YOUR ACCOUNT →'. Underneath the button, there is a link that says 'Click here to purchase your student account. Register your account.' At the bottom of the page, there are two menu items: 'Resources' and 'Admissions', each with a right-pointing chevron.

**Step 1:** Visit EAS site at ["http://umbc.tk20.com"](http://umbc.tk20.com)

**Step 2:** Enter your EAS via Tk20 username and password and click "Login"

**Step 3:** Click on the “Field Experience” tab on the top and then click on “Internship Surveys”.

The screenshot shows the UMBC Tk20 interface. The left sidebar contains a navigation menu with 'FIELD EXPERIENCE' highlighted. The main content area has a yellow header 'FIELD EXPERIENCE' and a table of assignments. The table has columns for Name, Start Date, Due Date, and Status. The row 'Internship Surveys (ONE PLACEMENT) Test Fall 2012' is highlighted with a black box. The browser address bar shows the URL: https://umbc.tk20.com/campustoolshighered/k12\_placement\_fieldexperiencebrowse\_menu.do?topmenu=true

Name	Start Date	Due Date	Status
EDUC Theatre Phase I CPPA 2012 TEST	08/16/2012 06:51 PM	08/18/2012 05:00 AM	Open For Editing-L
Internship Surveys (ONE PLACEMENT) Test Fall 2012	08/16/2012 06:54 PM	08/18/2012 05:00 AM	Open For Editing-L
Secondary Phase I to Phase II Transition Performance Assessment Fall 2012 TEST	08/16/2012 06:57 PM	08/18/2012 05:00 AM	Open For Editing-L
TEST Elementary Education CPPA - Std. 3 & 8	08/11/2015 05:54 PM	08/14/2015 11:55 PM	Open For Editing-L

**Step 4:** Click on the “Intern Attach/Complete Teacher Candidate Feedback on UMBC Teacher Education Program, UMBC Supervisor and Mentor Teacher here” tab.

The screenshot shows the UMBC Tk20 interface for 'Internship Surveys - TEST'. The left sidebar has 'FIELD EXPERIENCE' highlighted. The main content area has a yellow header 'INTERNSHIP SURVEYS - TEST' and a sub-header 'Internship Surveys - TEST'. Below this is a tabbed interface with 'Intern Attach/Complete Teacher Candidate Feedback on UMBC Teacher Education Program, UMBC Supervisor and Mentor Teacher here' selected. The page includes sections for 'INSTRUCTIONS' and 'ATTACHMENT(S)'. The attachment list shows 'TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation:'. The browser address bar shows the URL: https://umbc.tk20.com/campustoolshighered/k12\_coursebindersAction.do?action=portfolios&title=5801a8c057c6236a153194ac94b-7ffd8com.tk20.webt

ATTACHMENT(S):

- TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation: [TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1](#) (Standards) Not Submitted-Late

**Step 5:** Click on the Attachment under the Attachment section

Field Experience > Field Experience > Field Experience > Internship Surveys - TEST

Hi, LOVELY

HOME >  
COURSES >  
ARTIFACTS >  
PORTFOLIOS >  
FIELD EXPERIENCE >  
FIELD EXPERIENCE >  
Field Experience >  
Folders  
archive  
APPLICATIONS >

INTERNSHIP SURVEYS - TEST

Internship Surveys - TEST

INTERN Attach/Complete Teacher Candidate Feedback on UMBC Teacher Education Program, UMBC Supervisor and Mentor Teacher here

Assessment Standards Feedback

INSTRUCTIONS

ATTACHMENT(S):

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1 Standards(s) Not Submitted-Late

Submit Save Close

**Step 6:** A new window will appear with a title 'TEACHER CANDIDATE FEEDBACK ON UMBC SUPERVISOR, AND MENTOR TEACHER- Single Rotation 1'. On the form, provide a rating OR select NA if not applicable

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1

Title\*

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - Single Rotation 1

Description:

TEACHER CANDIDATE FEEDBACK ON UMBC TEACHER EDUCATION PROGRAM, UMBC SUPERVISOR, AND MENTOR TEACHER - SINGLE ROTATION

DIRECTION: Please evaluate using a scale of 1-4. If not applicable, please select NA. Please provide any comment in the text box below.

SURVEY OF THE UMBC TEACHER EDUCATION PROGRAM  
GENERAL INDICES OF PROGRAM QUALITY

1. How would you rate the following aspects of the UMBC Teacher Education Program?  
Overall Quality \*

1 Not Effective 2 Somewhat Effective 3 Effective 4 Very Effective NA

Your overall teacher preparation program \*

**Step 7:** Enter your Supervisor name in the shown field. Similarly, Mentor name in the respective field.

TEACHER CANDIDATE FEEDBACK ON UMBc SUPERVISOR

Please enter a SUPERVISOR NAME: \*

XYZ

My internship supervisor supported me in the following ways: \*

	1 Never	2 Sometimes	3 Often	4 Always	NA
1. Suggested a variety of instructional strategies to meet the diverse needs of students, including those receiving special education, gifted, and ESOL services *	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2. Suggested ways to help me manage student behavior *	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
3. Modeled exemplary professional dispositions about teaching and learning *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
4. Showed tact, sensitivity, and openness to the views and ideas of others *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
5. Worked collaboratively with my supervisor *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
6. Provided useful feedback about my TeachingFolio *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
7. Helped me to understand fair and accurate assessment of my performance *	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
8. Provided helpful feedback about my lesson plans and teaching *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
9. Set up classroom visits that were well-spaced throughout my internship *	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
10. Met with me after observations of lessons and provided useful feedback *	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

TEACHER CANDIDATE FEEDBACK ON PHASE 2 PLACEMENT MENTOR TEACHER

Update

**Step 8:** Click on "Update" button to save any changes you made to the document and you can also attach any files if necessary. (Optional)

TEACHER CANDIDATE FEEDBACK ON UMBc SUPERVISOR

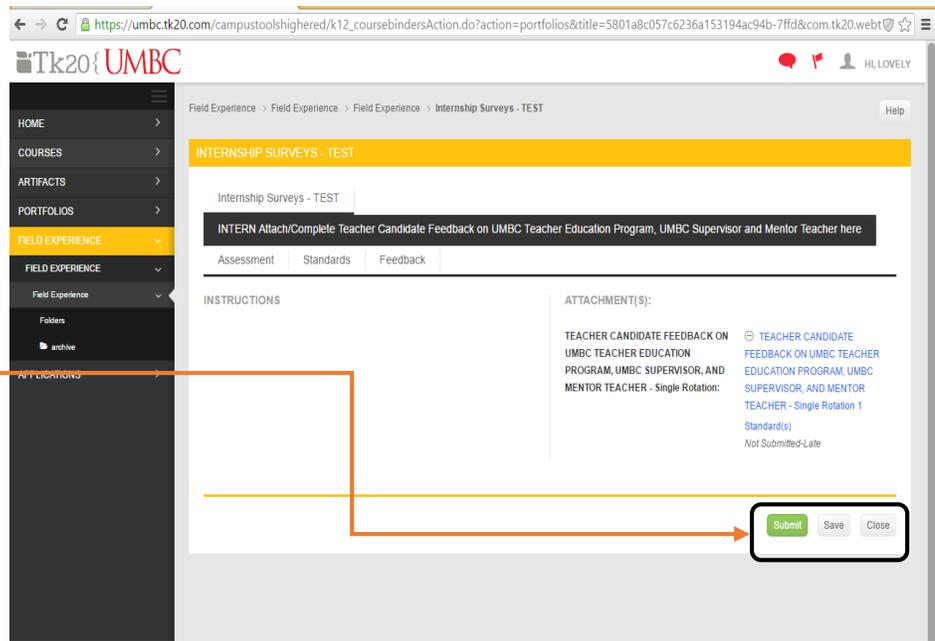
Any other comments?

Attach Documents:

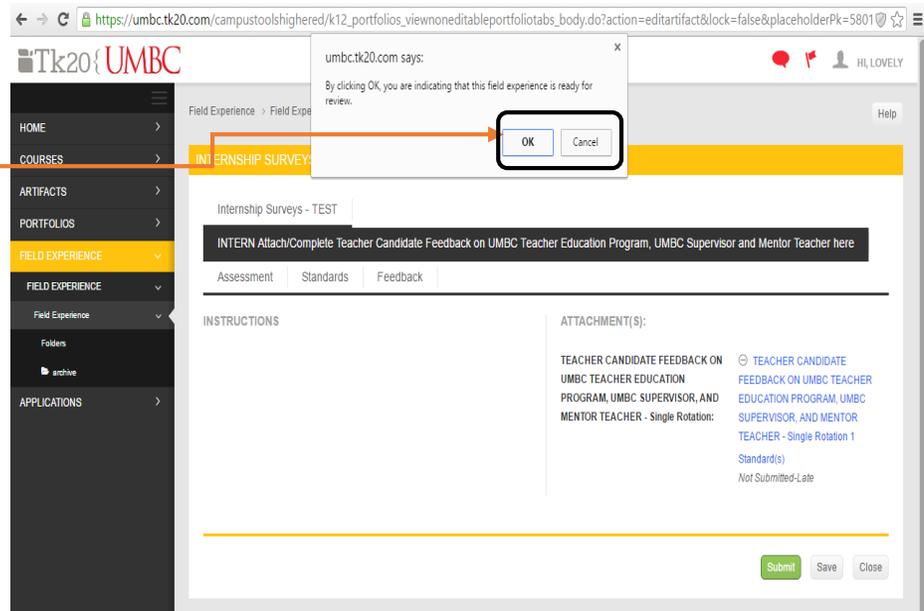
Drag and drop files here

Update

**Step 9:** Click on “Save” button to save the survey binder. If you “Save”, you can go back to the “Field Experience” tab and make changes to the form you have filled out before OR Click on “Submit” to submit survey binder. Once you submit, you will not be able to make any subsequent changes.



**Step 10:** After clicking complete, click on “OK” to confirm submission



**NOTE:** In case you accidentally click “Complete”, you can recall the CPPA binder.

Select the checkbox against the binder you want to recall and then click on "Recall" button to recall the binder. However, if your supervisor already submitted his/her survey, then you CAN NOT recall it back.

https://umbc.tk20.com/campustoolshighered/k12\_parentSideMenuDefaultPageActions.do?topmenu=Field Experience&sidemenu=Field%20Experience

Tk20 { UMBC

Hi, LOVELY

Field Experience > Field Experience > Field Experience

FIELD EXPERIENCE

	Name	Start Date	Due Date	Status	S
<input type="checkbox"/>	Elementary Education CPPA - Phase ONE/Single Rotation TEST BINDER	02/29/2016 01:20 PM	05/15/2016 11:55 PM	Completed	A
<input checked="" type="checkbox"/>	Internship Surveys - TEST	02/25/2016 11:36 AM	05/16/2016 11:55 PM	Open For Editing-Late	A
<input type="checkbox"/>	TESOL CPPA - Phase ONE/Single Rotation(New) -TEST	02/25/2016 11:38 AM	05/16/2016 11:55 PM	Open For Editing-Late	A